

Ministry of Labour

Ministère du Travail

Office of the Assistant Deputy Minister
of Corporate Services and Chief
Administrative Officer

Bureau du sous-ministre adjoint des services
ministériels et directeur général de
l'administration



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SEP 12 2019

Mr. Michael Zacks, Director
Office of the Employer Adviser
505 University Avenue, 20th Floor
Toronto ON M5G 2P1

Dear Mr. Zacks:

The purpose of this letter is to express the wish to continue the existing Memorandum of Understanding (MOU) between the Minister of Labour and the Director of the Office of the Employer Adviser (OEA). The Agencies & Appointments Directive (AAD) requires that MOUs be affirmed when there is a change of Minister or agency head.

The existing MOU, signed in 2011 and affirmed in 2018, formalizes the accountability relationship between the Minister and the OEA. It establishes a mutual commitment to a cooperative working relationship and information exchange, within a framework that recognizes the independence of the OEA.

If you are in agreement with continuing the existing MOU, please sign and date a copy of this letter and return it to the attention of Ms. Esther Laquer, Director of Corporate Services. Ms. Laquer may be reached at 647-274-1275, should you or your staff have any questions.

In the new year, the ministry will contact you to engage in a review of the MOU, as it is a best practice that ministries and agencies review the MOU at least every five years to ensure it is current and reflects the expectations of both the Minister and the head of the agency.

Sincerely,

Susan Flanagan
Assistant Deputy Minister and CAO

c: Mr. David Corbett, Deputy Minister of Labour

Michael Zacks, Director

Date

Hon. Monte McNaughton, Minister

NOV 14 2019

Date